

**Putnam County Public Library
Board of Trustees
Monday, April 17, 2023**

President, Jane McDonald called the regular meeting to order at 10:33 am, in the meeting room of the Putnam County Public Library. Those present including Jane; Vice president, Leatha Walsh; Treasurer Marge Krigbaum, Parliamentarian Darl Davis, Library Director Dana DeVore, and Secretary Gloria Smith.

Darl moved to approve the amended agenda (add Investments) to New Business. Gloria seconded. Vote 5-0-0

Gloria moved to pay bills totaling \$17,698.64. Marge seconded. Vote 5-0-0.

Darl moved to accept the minutes of the March 20, meeting as presented. Leatha seconded. Vote 5-0-0.

LIBRARIAN'S REPORT:

- a. Dana reported on Beyond the Book program.
- b. The library profited \$15.92 from Whippoorwill Dueling Pianos.
- c. Dana received \$1500 grant from Rural America Heart Association toward purchase of AED and CPR Anywhere kits.
- d. A Putnam County Fair ticket will be awarded during Read through America last of April.
- e. The Reading Grant will pay for Chad Elliott to perform at school at 10 am on May 17, to help kick off Summer Reading program.
- f. Gardening classes, sponsored by Friends of the Library, will be held April 24, and May 8, in the library meeting room.

OLD BUSINESS:

- a. Gloria moved to accept Dormakaba automatic door service for 3 years at a total of \$1,714.90. Leatha seconded. Vote 5-0-0
- b. Peter's Heating and Cooling with service air conditioner next week. They service each spring and fall.

NEW BUSINESS:

- a. Personnel director was discussed.
- b. Investments were discussed about staggering CD due dates.

Darl moved to go into closed session at 11:55 am.

Gloria seconded. Roll call vote: Jane: yes,
Leatha: yes, Marge: yes, Darl: yes, Gloria: yes.

Darl moved to go into open session at 12:15 pm. Leatha will request a leave of absence from the Board of Trustees to accept part time Library Director position paying \$20 an hour and mileage at the state rate. Past director will assist library working approximately 8 hour a week at \$20 an hour and mileage at the state rate. New Director will work part time at \$18.

The next meeting will be Monday, May 15 at 10:30 am.

Gloria moved to adjourn at 12:16 pm. Leatha seconded. Vote 5-0-0

Respectfully submitted,

Gloria Smith.